

UNOFFICIAL ENGLISH TRANSLATION

Montréal, January 9, 2024

By email

To: All Registered Entities

**SUBJECT: Annual update of the list of Designated Contacts
Updating the users' list of the Data Repository - *Système de surveillance de la conformité au Québec* (SSCQ)**

Sir,
Madam,

For the purpose of the annual update of the list of Designated Contacts required for the administration of the Québec Reliability Standards Compliance Monitoring and Enforcement Program (QCMEP), the Régie de l'énergie (the Régie) asks you to complete, **no later than January 26, 2024 by 4:00 pm**, the [Designated Contacts Identification Form](#).

Please provide us, through this Form, the names of the persons responsible for administering the QCMEP for your organization. Once the Form is uploaded on your computer and duly completed, you can submit it by using the "Submit" button. A transmission email is sent to secretariat-PSCAQ@regie-energie.qc.ca.

As stated in section 2 of the QCMEP, the Régie will inform the Northeast Power Coordinating Council Inc. of the latest updates of the designated contacts list. Furthermore, as mentioned in its January 30, 2015 [correspondence](#) (in French), the Régie will share this list with the Reliability Coordinator for Québec, namely the direction principale - Contrôle des mouvements d'énergie et exploitation du réseau d'Hydro-Québec.

In the automatically generated response email, the Régie also requests that you send the users' list of the Data Repository - *Système de surveillance de la conformité au Québec* of your entity. The access requests for new users must be made by the first Designated Contact of the registered entity.

Although the Régie launches the updating exercise at the beginning of each calendar year, it reiterates that it is the responsibility of all registered entities to inform the Régie as quickly as possible of any changes made to the list of Designated Contacts and of SSCQ users during the course of a calendar year. The Régie also thanks the registered entities that have already submitted the form and confirmed the list of SSCQ users during 2023.

Yours truly,

Véronique Dubois, avocate
Secrétaire de la Régie de l'énergie

VD/ml