

# SELF-REPORT FORM<sup>1</sup>

Date of form completion: \_\_\_\_\_

Registered Entity: \_\_\_\_\_

Régie Identification Number: \_\_\_\_\_

Contact information of the person submitting the Self-Report:

Name : \_\_\_\_\_

Contact information of the person NPCC should contact for supplemental information regarding this Self-Report:

Name : _____	Email : _____
	Phone : _____

Applicable Reliability Standard: \_\_\_\_\_

Applicable Requirement(s): \_\_\_\_\_

Applicable Sub Requirement(s): \_\_\_\_\_

Applicable Function(s): \_\_\_\_\_

Has this Non-Compliance been previously reported or discovered?

\_\_\_\_\_

Date Non-Compliance was discovered: \_\_\_\_\_

Beginning date of Non-Compliance: \_\_\_\_\_

End or expected end date of Non-Compliance: \_\_\_\_\_

Is the Non-Compliance still occurring? \_\_\_\_\_

Provide a detailed description and cause of the Non-Compliance:

<sup>1</sup> The Self-Report Form is the Non-Compliance Self-Reporting submittal form referred to in section 3.5 of the QCMEP. The entity provides the Self-Report into the Data Repository where this form is also available.

Are mitigation measures or a Mitigation Plan in progress or completed?\*

If yes, provide a description of the mitigation measures or Mitigation Plan:

Provide the details of the mitigation measures or Mitigation Plan that prevent recurrence:

Date mitigation measures or Mitigation Plan are expected to be completed or were completed:

Potential impact to the electric power transmission:

Actual impact to the electric power transmission:

Provide a detailed description of the potential risk to the electric power transmission:

Provide a detailed description of the actual risk to the electric power transmission:

Additional comments:

**\*NOTE:** While submittal of mitigation measures or a Mitigation Plan is not required until after the Régie has determined there has been a failure to comply, early submittal of mitigation measures or a Mitigation Plan to address and remedy an identified deficiency is encouraged. Submittal of mitigation measures or a Mitigation Plan shall not be deemed an admission of a Non-Compliance.